

## **Risk Assessment Shared Areas**

### **Concerns**

- Children share the stairs, kitchen and toilets with visitors to the gallery.
- Children may meet adults in these areas.
- The toilets are not always visible from the workspace.
- Children cross a working café to access the stairs and toilets. They may not see café staff carrying hot drinks etc.

### **Precautions to minimise risk**

- Toilets and the kitchen are checked before each working session.
- Children are invited to visit the toilets at regular intervals to better manage toileting and ensure that they do not visit alone.
- Younger children are always accompanied, either singly or in groups.
- Only trusted and confident older children, familiar with the gallery, visit the toilet alone if they choose to do so.
- Handwashing before snack takes place in the kitchen, visible from the workspace, using handwash and a running tap, with supervision.
- From the entrance to the cafe it is possible to keep track of both workspace and toilets.
- Children are advised to move cautiously when crossing the café.
- Café staff are aware of children in the workshop space and the need to be extra careful when workshops are running.

### **Evaluating Risk**

The Harbour Gallery is a community space offering a range of services. It is not possible to separate toilet facilities for children. Continued awareness of safeguarding issues by all staff and accompanying children to the toilets will minimise the risk involved.

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